

CHARTERED INSTITUTE OF ISLAMIC FINANCE PROFESSIONALS

[Registration Number: 201501023371 (1148700-X)]

(Incorporated in Malaysia)

NOTICE OF ANNUAL GENERAL MEETING

NOTICE IS HEREBY GIVEN THAT the Fifth Annual General Meeting (“5th AGM”) of **CHARTERED INSTITUTE OF ISLAMIC FINANCE PROFESSIONALS** (“the Company”) will be held fully virtual at B01-A-06-1, Menara 2, KL Eco City, No. 3 Jalan Bangsar, 59200 Kuala Lumpur via Zoom on Thursday, 12th August 2021 at 3:00 p.m. for the transaction of the following business: -

A G E N D A

ORDINARY BUSINESS

1.	To receive the Audited Financial Statements for the financial year ended 31 December 2020 together with the Reports of the Directors’ and Auditors’ thereon.	<i>Explanatory Notes A</i>
2.	<p>To re-elect the following Grand Councillors who retire pursuant to Article 19.1 of the Company’s Constitution (Articles of Association) and who being eligible offer themselves for re-election: -</p> <p>i. YBhg. Dato’Syed Moheeb Dato’ Syed Kamarulzaman ii. Mr. Elmie Dato’ Hj. Aman Najas</p> <p>Encik Wan Ahmad Najib Bin Wan Ahmad Lotfi who also retires by rotation in accordance with Article 19.1 of the Company’s Constitution (Articles of Association), has expressed his intention not to seek re-election. Hence, he will retain office until the close of the 5th AGM.</p>	<i>Ordinary Resolution 1 Ordinary Resolution 2</i>
3.	To re-appoint Messrs. PricewaterhouseCoopers PLT as Auditors of the Company for the financial year ending 31st December 2021 and to authorise the Grand Councillors to fix their remuneration.	<i>Ordinary Resolution 3</i>
SPECIAL BUSINESS To consider and if thought fit, to pass the following ordinary resolution, with or without modifications:		
4.	<p>Proposed amendments to the Constitution of the Company.</p> <p>“THAT subject to all relevant regulatory authorities approval being obtained, the Constitution in the form and context as contained in the document attached hereto and marked “Appendix 4.2” be hereby approved and adopted as the new Constitution of the Company in substitution for and to the exclusion of all the existing Memorandum and Articles of Association of the Company.</p> <p>AND THAT the Grand Councillors of the Company be and are hereby authorised to assent to any conditions, modification, variation and/or amendments as may be required by any relevant authorities, and to do all acts and things and take all such steps as may be considered necessary to give full effect to the foregoing.”</p>	<i>Special Resolution 1</i>

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5.	To transact any other business of which due notice shall have been given in accordance with the Companies Act 2016 and the Company's Constitution (Articles of Association).	
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By Order of the Board



SUZANA BINTI AHMAD
Bar Council No. BC/S/356
SSM PC No.: 201908003317
Company Secretary

Kuala Lumpur
Date: 21st July 2021

Notes:

1. All Members may attend the 5th AGM, but only Fellow and Chartered Members are entitled to vote at the 5th AGM.
2. In accordance to Article 16.2 of the Company's Constitution (Articles of Association), only Fellow and Chartered Members who have no outstanding membership fee are entitled to vote at any general meeting of the Company.
3. Duly completed proxy forms must be submitted to the Company via email to agm@ciif-global.org no later than 5:30 p.m. (GMT +8 hours) on 4th August 2021.

Explanatory Notes A:

1. *Audited Financial Statements for the financial year ended 31st December 2020.*

This item of the Agenda is meant for discussion only, as the provision of Section 340(1) (a) of the Companies Act 2016 ["CA 2016"] does not require the shareholders to formally approve the Audited Financial Statements. Hence, this item is not put forward for voting.